

Job Description

Job Title: Painter I

Position Code: 5N18, EN18

Job Classification: Non-Exempt

Supervisor: Painter Supervisor

Pay Grade: 18

Contract Length: 245 Days

Job Summary

Applies coats of paint, varnish, stain, enamel or lacquer to decorate and protect interior and exterior surfaces, trimmings, and fixtures of buildings and other structures. Reads work orders or receives instruction from supervisor and/or crew leader.

Essential Duties

1. Prepares, cleans and paints surface of walls, floors, ceiling and furniture; mix material used as paints, stains, varnishes, enamels and lacquers to match specified colors.
2. Spreads drop cloths over floor and room furnishing, and covers surfaces, such as base boards, door frames and windows with masking tape to protect surface during painting.
3. Makes minor plastering repairs to walls and ceiling; uses brushes, spray guns and paint rollers as required.
4. Removes old paint by various paint methods. Cleans tools and equipment after use.
5. Ensure all material is stocked daily on painter's truck prior to leaving for job site; keep up with cleaning old or out dated material off of vehicle.
6. Access and navigate the School Dude maintenance software to document labor, materials, and other applicable data.
7. Access and navigate the SunTrust Spending Platform to reconcile P-Card purchases.
8. Models nondiscriminatory practices in all activities.

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

Job Specifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representatives of the knowledge, skill and/or ability required. Reasonable accommodation may be made to enable individuals with disabilities, who are otherwise qualified, to perform the essential functions.

Minimum Qualifications (Knowledge, Skills and/or Abilities Required)

High school diploma or trade school certificate of completion is required. Moderate experience as a skilled journeyman painter is preferred. The ability to operate a motor vehicle with valid Virginia Driver's License is required.

Working Conditions and Physical Requirements

The physical demands described here are representatives of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform essential functions. Demonstrates ability to climb ladders and work in confined spaces above and below ground. Must have the ability to stand for extended periods of time; exhibit manual dexterity to operate equipment; see and read printed material with or without vision aids; hear and understand speech at normal levels; speak in audible tones so that others may understand clearly in person and on the telephone; ability to understand and follow oral and written instructions; physical agility to lift 50 pounds; to bend, stoop and reach overhead.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while

performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Duties are normally performed inside and outside. The noise level in the work environment is sometimes loud but usually moderate.

Supervision Exercised: None

Supervision Received: Painter Supervisor

This job description in no way states or implies that these are the only duties to be performed by this employee. The Painter I will be required to follow any other instructions and to perform any other related duties as assigned by the Paint Supervisor or appropriate supervisor. Newport News Public Schools reserves the right to update, revise or change this job description and related duties at any time.

Approvals:

Supervisor

Date

I acknowledge that I have received and read this job description.

Employee Name (Print)

Signature

Date

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